

**CAL FLEET  
ADVISOR**

# **CFA Zero-Emission School Bus Forum**

**ZESBI Part C Step 2  
Information Session**



**March 4, 2026**

# Forum Agenda

- Introduction to Cal Fleet Advisor Zero-Emission School Bus Forum
- ZESBI Information Session
- Q&A and Discussion
- Closing

# CFA Zero-Emission School Bus Forum



- The Cal Fleet Advisor (CFA) Zero-Emission (ZE) School Bus Forum is a series of virtual meetings for California districts interested in and working to accelerate the electrification of school bus fleets.
- The Forum aims to accelerate school bus fleet electrification in CA through peer-to-peer networking and dialogue driven forum meeting for school districts, advocacy organizations, government organizations and industry representatives.
- The CFA ZE School Bus Forum offers no-cost expert guidance, technical assistance, updates on funding and incentive programs, and guest speakers with insights from across the industry.

# S&BI



# Application Part C - Step 2 (PCS2) Information Session

ZERO-EMISSION SCHOOL BUS AND INFRASTRUCTURE (ZESBI)

03/04/2026



# Speakers



**Emily Gasca**  
ZESBI's Infrastructure  
Lead Project Manager



**Alberto Santos-  
Davidson**  
ZESBI's School Bus  
Lead Project Manager



**Paige Seles**  
ZESBI's Infrastructure  
Project Manager II



**Skyler Potocek**  
ZESBI's School Bus  
Project Manager II

# AGENDA

- 1. Welcome and Agenda**
- 2. ZESBI Overview**
- 3. ZESBI Eligible Costs**
- 4. PCS2 School Bus Information**
- 5. PCS2 Infrastructure Information**
- 6. Questions**





# ZESBI Overview

# Application Part C - Step 1 Recap

ZESBI Applicants were required to submit Application Part C - Step 1, execute a ZESBI Incentive Recipient Agreement, and submit new zero-emission vehicle purchase order(s) within 10 calendar days from when the ZESBI Incentive Recipient Agreement was fully executed.

- After the vehicle purchase order materials have been reviewed and approved, **Incentive Recipients** will be welcomed to Application Part C - Step 2.

***Important Reminder:*** *Incentive Recipients may begin to incur infrastructure and school transportation program costs immediately after the ZESBI Incentive Recipient Agreement is fully executed.*

# Application Part C - Step 2

Incentive Recipients who have been approved for Application Part C - Step 1 in its entirety, will receive an email notification to gain access to Application Part C - Step 2 in the ZESBI application portal. In this next step of the ZESBI Application, Incentive Recipients will provide details for their new zero-emission school bus(es) and associated chargers, provide funding information, as well as upload supporting documentation in the application portal.

Incentive Recipients will have **60 calendar days to submit their ZESBI application** from the date the email notification to complete Application Part C - Step 2 was received.

## Application Part C: Step 2

Application . . . . .

Status: New

Submit Application

# ZESBI Eligible Costs

# ZESBI Eligible Costs

The ZESBI team has created a centralized resource detailing all eligible ZESBI costs, including Vehicle, Infrastructure and School Transportation Program incentive categories. This document is updated regularly to reflect newly approved eligible project costs.

- Access this document by navigating to the *ZESBI website* > selecting “Applicants” > “Eligible Costs” > clicking into the [“ZESBI Eligible Costs”](#) link.

**Important Reminder:** *If you are uncertain whether a cost is under the current categories, please inquire with the School Bus Team (SchoolBusTeam@CALSTART.org) to determine if the item in question is reimbursable.*

## Figure 1: Eligible Infrastructure Costs

- 1) EVSE, including Level 2 and DCFCs.
- 2) A one-time network and software cost (includes Charging Station Management Systems) for up to six years after commissioning of the ZESBI-funded chargers, if it is invoiced for within the Agreement Term.
- 3) Equipment capable of V2G bidirectional charging (eligible but not required).
- 4) ZE Mobile Chargers
  - a. An Applicant must provide sufficient information as to why a mobile charger is needed (example: utility delay).
  - b. A mobile charger cannot replace a permanent charger(s).
  - c. An Applicant must be able to verify that costs for permanent chargers and installation will be fully covered before spending incentives on a mobile

## Figure 2 Eligible School Transportation Program Costs

- 1) Fleet Transition Plans
- 2) Infrastructure
  - a. Charger repairs (Purchase and installation of replacement parts)
- 3) Transportation Department Buildings
  - a. Flood Lights
  - b. Office Equipment (Computers, Printers, Software)
  - c. Security Cameras and Systems
- 4) Transportation Department Electrical System
  - a. Electrical System Upgrades to Transportation Yards (transformers, breakers, stub outs)

**Important Reminder:** Incentive Recipients awarded for ZESBI-chargers have the option of spending their Maximum School Transportation Program Incentives toward eligible infrastructure costs.

# STP and Equipment Manifest

A template of the **ZESBI School Transportation Program (STP) and Equipment Manifest** form will be provided in Application Part C – Step 2.

- All Incentive Recipients are required to use the template provided and upload it to the ZESBI Application Portal once completed.
- All Incentive Recipients must disclose all eligible (i) school transportation program equipment and (ii) estimated costs.
- Incentive Recipients who are also applying for infrastructure must disclose all eligible (iii) infrastructure equipment and (iv) estimated costs for each approved Project Site address.

**Important Note:** Any costs not disclosed in this form may be ineligible for reimbursement.

# PCS2 - ZE School Bus Information

# PCS2 - New Zero-Emission (ZE) School Bus Information

In Application Part C - Step 2, Incentive Recipients will be required to:

- Submit funding information,
- Submit dealer contact information, and
- Select their ZE school buses according to the new ZE school bus purchase order(s) submitted in Application Part C - Step 1.

**Important Note:** Vehicle selection options within the ZESBI application portal are the same new ZE school buses listed on the online [HVIP Catalog](#) (with a blue banner labeled "Set-Aside/ZESBI").



[Instructions](#)[Questionnaire](#)[Address](#)[Project Documents](#)[Vehicles](#)[Chargers](#)[Request an Extension](#)

Feel free to review previously submitted Scrappage Vehicle information and then click **“Submit Application”** when done. No further action is needed for Scrappage Vehicles at this time.

### Vehicles (3)

3 items • Updated a few seconds ago



	Vehicle Name	Bus Type	Bus Make/Manufacturer	Bus Model	Will Require Wheelchair...	Status	
1	<a href="#">V-000410</a>	A				Pending Submittal	▼
2	<a href="#">V-000411</a>	C				Pending Submittal	▼
3	<a href="#">V-000412</a>	D				Pending Submittal	▼

[View All](#)

### Scrappage Vehicles (3)

[New](#)

Scrappage Vehicle Name	Status	Bus Number	VIN	
<a href="#">SV-001997</a>	Approved	50	TESTVIN50	▼
<a href="#">SV-001998</a>	Approved	51	TESTVIN51	▼
<a href="#">SV-001999</a>	Approved	52	TESTVIN52	▼

[View All](#)

## Vehicle Information

Vehicle Name

V-000410

\* Bus Type

A

\* Bus Make/Manufacturer

\* Bus Model

-- none selected --

\* Model Year

--None--

\* Will Require Wheelchair Lift?

--None--

\* Gross Vehicle Weight Rating (GVWR)

\* Battery (KwH) 

--None--

# PCS2 - Infrastructure Information

# PCS2 - Infrastructure Information

In Application Part C - Step 2, Incentive Recipients will, at a minimum:

- Select their chargers' Make and Model on the ZESBI Application Portal,
- Submit funding information,
- Submit a copy of the purchase orders for ZESBI chargers,
- Submit a dually signed data-sharing agreement, etc.

**Important Note:** Please see section "8.3.2 Application Part C - Step 2" of CEC's ZESBI Implementation Manual for a comprehensive list of required supporting documentation.

# ZESBI Infrastructure Selections

It is important to begin reviewing eligible equipment on the ZESBI Approved Product List to prepare for Application Part C - Step 2.

- Access by navigating to the *ZESBI website* > select “Applicants” > select “Eligible Costs” > scroll down to “Infrastructure” click into “[ZESBI Approved Infrastructure Product List](#)”
- If you do not see specific equipment listed in this resource, please inquire with the School Bus Team (SchoolBusTeam@CALSTART.org) to determine if it may be eligible for reimbursement.

***Important Reminder:*** Please connect with your vehicle dealer/original equipment manufacturer to ensure you select a charger that is compatible with your new ZE school buses.

The "Charger Type" will be pre-selected and assigned to Project (infrastructure) Site address selected in Application Part C - Step 1.

Instructions   Questionnaire   Address   Project Documents   Vehicles   **Chargers**

Infrastructures (2)  
2 items • Updated a few seconds ago

	Infrastructure Name	Application Location	Charger Type	Charger Brand	Charger ...	Status	
1	<a href="#">INF-000030</a>	<a href="#">LOC-0000766</a>	Level 2	██████████	██████████	Submitted	▼
2	<a href="#">INF-000031</a>		V2G			Pending Submittal	▼

# PCS2 - Infrastructure Charging Equipment Information

To gather the following information, you may refer to your charger original equipment manufacturer (OEM) and/or your charger's specification sheet.

## Base Charger Information:

- Maximum kW Output
- Maximum Charger Output Voltage (V)

## Charger Make and Model selection

- Charger Brand
- Charger Model
- Charger Model Number

# PCS2 - Infrastructure Data Sharing Agreement Requirements

In Application Part C - Step 2, you will be able to submit a dually signed “Data Sharing Agreement” (if available) with the parameters outlined in section 9.3.6 Data Sharing Agreement of the CEC ZESBI Implementation Manual.

- Incentive Recipients will be required to submit it within 30 calendar days of selecting a charging network provider and *no later than when the first charging port is energized*.
- Incentive Recipients may refer to the CEC’s Data Sharing Agreement resource for further guidance and instructions: [CEC Data Sharing Agreement Resources](#)

## Utilization Data Collection

- i. Charging network provider name
- ii. Charger site address, city, zip code
- iii. Charger make, model, and manufacturer serial number
- iv. EV service equipment charger and charging port ID
- v. Peak Power (kW)
- vi. Charging session start/end date and times
- vii. Charging session energy consumed (kW)
- viii. Plug in/un-plugged timestamp Coordinated Universal Time (UTC)
- ix. Charging interval peak demand
- x. Charging interval start/end times
- xi. Charging interval energy consumed
- xii. If a bidirectional charger, energy (kWh) discharged back to grid or facility
- xiii. Total transacted amount
- xiv. Payment method

Learn more at:

[www.californiazesbi.org](http://www.californiazesbi.org)

Questions?

SchoolBusTeam@CALSTART.org



# Thank You!

- A follow-up email will be sent **Friday, March 6**, with the following:
  - Recording of the meeting
  - Copy of the slide deck
  - Interoperability resource
- Mark your calendars for the next CFA ZE School Bus Forum:
  - **May 6, from 11:00–12:00 p.m. PT**
- Please email [schoolbusteam@calstart.org](mailto:schoolbusteam@calstart.org) with questions for our team

